

Gloucester City Council

INDIVIDUAL OFFICER DECISION DECISION RECORD FORM

Date of Decision	04 January 2018
Subject	Award of Contract for Consultancy Services for Four Gates Streets Public Realm
Wards affected	Westgate
Officer taking decision	Jonathan Lund, Corporate Director
Decision taken	
That a contract for the provision of a public realm scheme to an RIBA Stage 2 Concept design to be awarded to LDA Design Consulting Ltd, for a period of 26 weeks.	
Delegated power used	
Decision by Cabinet of 20th July 2016 giving effect to the report of the Cabinet Member for Regeneration & Economy, 'City Centre Investment Fund: Allocations & Update', approved by Cabinet, specifically paragraphs 2(1)(2)(b) and 4.22.	
The Head of Regeneration and Economic Development having left the Council's employ the Corporate Director is empowered to carry out the executive function delegated by the decision of Cabinet. This is one of the permitted "Additional Executive Functions of Officers" specified in Table 5 to Part 3E of the Council's Constitution.	
Reason for decision	
As part of the Council's commitment to a flourishing city centre, funds were allocated from the City Centre Investment Fund (CCIF) for the procurement and delivery of an indicative public realm scheme for the Gloucester Four Gates Streets. This scheme is to be distinctive, of high quality, and must create a strong sense of place throughout.	
LDA Design are the preferred supplier as their proposal met the key criteria set within the invitation to quote.	
Alternative options considered	
No other quotes were received as part of the procurement process.	
Consultation Undertaken and Results of Consultation	
Not applicable.	
People Impact Assessment (PIA)	
Screening Stage completed:	Yes/No
Full PIA required, completed and attached:	Yes/No
Any Conflicts of Interest	
None.	

Declarations of Interest (including any dispensations granted):

None.

Background documents:

1. Report of Cabinet Member for Regeneration and Economy dated 20th July 2016 and Cabinet decision of same date
2. Invitation to Quote (ITQ) documentation
3. Supplier responses to ITQ (there was only one supplier response) (Exempt Paragraph 3)

Confidential or Exempt Information:

Yes/No

Name of document(s) which are confidential or exempt:

Background document (3) Supplier responses to ITQ (exempt paragraph 3)

Decision Maker:

Date: 04 January 2018



Jonathan Lund, Corporate Director